

## How to Prepare CAVS JB-99 RS for Shipping



202204018  
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## 1. Disconnecting the display monitor

The first step to prepare the JB-99 RS for shipping is to disconnect the top display monitor.



Unscrew the 4 screws holding the monitor to the top of the kiosk as shown below.



Disconnect the 2 cables on the back side of the monitor. Next place the monitor in a box for safe shipping, preferably using the original box that it came in.



## 2. Removing the microphones and microphone holders.



Remove the microphones and also remove the microphone holders from the kiosk. Each microphone holder is attached by 2 screws. Unscrew the 2 screws and the holders will come off.

Next place the microphones, microphone holders, and screws in a plastic bag and place the bag inside the rear bottom compartment of the JB-99 RS kiosk which can be opened with the kiosk key.

## 3. Crating the JB-199 RS kiosk

We like the JB-99 RS kiosk to travel as safely as possible. One way to secure its safety is to crate the kiosk using the original wooden boards that it came with. This task however can be challenging and it is shown here only as an option.

First place the JB-99 RS kiosk on top of the bottom wooden pallet. Here the wheels must be pointed forward for easy placement.



Next screw in the 4 side boards and finally the top.



**When crating the JB-99 RS kiosk is not possible, we ask that please put the kiosk under thick blankets, those used by the moving companies. We ask that you spare us the blanket and upon request we will send them back to you after the transport of the kiosk.**